

OVERVIEW

Adults visiting or working on a school site play an important part in the life of a school, whether helping to build or maintain the building or visiting as part of the school's wider community.

We can all play a part in keeping children safe whilst working on or visiting a school site, regardless of whether you are directly employed by the school, working as a contractor, sub-contractor or in any other role in school.

Keeping children safe is covered by the statutory DfE guidance 'Keeping Children Safe in Education'.

Our actions can sometimes be perceived in a way that was not intended. We want to promote safe working practices for everyone on a school site, whatever your job.

We must also take steps to keep ourselves safe. To keep yourself safe from possible allegations, please follow the information in this leaflet.

OUR VISION

To empower schools with the means to drive more meaningful and enjoyable outcomes for children.



MARITIME SAFEGUARDING EXPECTATIONS

Keeping Children Safe in Education (2025)

Where schools and colleges use contractors to provide services, they should set out their safeguarding requirements in the contract between the organisation and the school or college.

FOR CONTRACTORS

KEEPING OUR CHILDREN SAFE



<https://www.maritimeacademytrust.org>

CONTRACTOR EXPECTATIONS

In order to safeguard pupils, staff and you please adhere to the following:

- Never be in contact with children without school supervision unless prior permission for your role has been given including DBS clearance
- Stay within the agreed work area and access routes
- Do not use profane or inappropriate language
- Dress appropriately- shirts to be worn at all times.
- Smoking is prohibited on any school site and alcohol must neither be consumed before entry or brought onto the sites
- Mobile phones must not be used on the school site. If you need to use your phone please return to the school office where they can advise a suitable place to do so.
- Do not give any personal information to any child, for example your name, address, telephone number or e-mail address, this includes access to your social networking site;
- Do not accept or respond to a child attempting to give you personal information, for example their name, address, telephone number, e-mail address or access to a social networking site
- Report any inappropriate behaviour from a child

IF YOU HAVE CONCERNS ABOUT A CHILD

- All schools will have posters displayed of the Designated Safeguarding Lead (DSL)- request to speak to them and inform them of your concerns
- If the DSL is unavailable request to speak to the Headteacher

IF YOU HAVE CONCERNS ABOUT A MEMBER OF STAFF

- Speak directly to the Headteacher or contact the Trust DSLs:

Amy Eccles
a.eccles@matoffice.org

Matthew Bulpitt-
mbulpitt@maritimeacademytrust.org

IF YOU HAVE ANY CONCERNS ABOUT SAFEGUARDING PRACTICES IN OUR SCHOOLS PLEASE CONTACT THE TRUST DSLS AS ABOVE

UPON ARRIVAL

- ➔ Attend the school office and sign in- show the identification requested.
- ➔ At all times whilst on the school premises, wear the lanyard and identification label given.
- ➔ Please turn off your mobile phone and adhere to our 'No Mobile Phone' in school policy.
- ➔ Ensure you sign out and return your lanyard before leaving the school site

A COPY OF OUR FULL SAFEGUARDING POLICY IS AVAILABLE ON REQUEST